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**Marengo-Union Library District: Decennial Meeting**

Date: October 30, 2023

Time: 7:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

**Call to Order**

The meeting was called to order by Jay Filler at 7:31pm

**Roll Call**

|  |  |
| --- | --- |
| Trustees Present: | Jay Filler , Judi Alden, David Martin, Paul Garcia & Shari Kagan |
| Trustees Absent: | Desiree Sierens & Tom Schermerhorn |
| Staff Present: | Sondra Terry  |
| Public Present: | Kailey Sachs, Marty Mohr, Michael Smyk |

**Discussion**

Feedback regarding the report needs to be given to Sondra in the next two months.

Section 8 of PDF will be submitted for a final review before the January Board Meeting.

Michael Smyk: Clarified that the Decennial report is not an official plan for action but a status update.

**Adjournment**

The meeting was adjourned by Jay Filler at 7:38 pm

Respectfully submitted,

Madie Medina

Administrative Assistant

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**Marengo-Union Library District Board Meeting**

Date: October 30, 2023

Time: 7:46pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

**Call to Order**

The meeting was called to order by Jay Filler at 7:46pm

**Roll Call**

|  |  |
| --- | --- |
| Trustees Present: | Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan |
| Trustees Absent: | Desiree Sierens & Tom Schermerhorn |
| Staff Present: | Sondra Terry  |
| Public Present: | Kailey Sachs |

**Additional Agenda Items**

Sondra & Jay met with a representative from M-3 Enterprises, regarding the use of Library power during the Daycare construction process. We will continue to work with them on options for access.

**Approval of Minutes**

A motion was made to approve the September 26, 2023 Board Meeting Minutes.

Moved by Judi, 2nd by Shari

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhorn

**Public Forum**

None

**Financial Report**

A motion was made to approve the Financial Report.

Moved by Dave, 2nd by Shari

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhorn

**Vendor’s list and new Vendors**

A motion was made to approve the following vendors:

Central Tree (Landscaping)

Vanderstappen Land Surveying Inc

Zenks Plumbing LLC

Artzilla (Programming)

Maureen Brady (Programming)

Moved by Judi, 2nd by Paul

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhorn

**Communications**

None.

**Library Director’s Report**

Sondra & Jacki attended the PrairieCat Users Group Day- was applicable & useful.

Sondra also attended the Illinois Library Association Conference.

The Settlers Day Parade was a success.

Sondra gave an update on technology- working with StratusComm to update the Office products on public & staff computers. Working on switching email vendor to Microsoft 365. Also working on replacing some, preferably all, of the public computers as they are becoming out of date.

**Standing Committee Reports**

**Building:** Set a meeting after January 1st for Parking Lot.

**Old and New Business**

A motion was made to approve Library 2024 closures.

Moved by Dave, 2nd by Judi

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhorn

A motion was made to approve Adoption of Levy Ordinance.

Moved by Dave, 2nd by Shari

*Yes:*  Jay Filler, Judi Alden, David Martin & Shari Kagan

*No:* Paul Garcia

*Absent:* Desiree Sierens & Tom Schermerhorn

A motion was made to approve disposal of failed tech equipment.

Moved by Shari, 2nd by Paul

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhorn

A motion was made to move into executive session at 8:04pm

A motion was made to return to Open Session at 8:22 pm

Moved by Jay, 2nd by Judi

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhorn

A motion was made to increase Sondra’s Salary by 5%.

Moved by Paul, 2nd by Judi

*Yes:*  Jay Filler, Judi Alden, David Martin, Paul Garcia & Shari Kagan

*Absent:* Desiree Sierens & Tom Schermerhor

**Adjournment**

The meeting was adjourned by Jay Filler at 8:30pm

Respectfully submitted,

Madie Medina

Administrative Assistant