# **MY BOOKSHELF**



### **1** MY BOOKSHELF

Log in to view your account information, saved lists, checkouts, holds, and fees.

#### **2** BOOKMARKS

Edit and organize your Bookmarked items into lists to save and share.

### **3** SAVED SEARCHES

Save search queries to My Bookshelf for later use.

### **4** CHECKOUTS

View items currently checked out and due dates.

### **6** HOLDS

View items you have on hold, if they are available for pickup, how many patrons are waiting, and your pickup location. You can also cancel or freeze holds.

### **6** FINES/FEES

View money owed and pay online.

### **7** PROFILE

View your info such as address, expiration date, etc.

### 8 READING HISTORY

Retains information on the titles you have checked out and returned. You may sort by checkout date, title, or author.

#### PLEASE NOTE: IF YOU ARE ALREADY OPTED IN TO KEEP YOUR READING HISTORY, ONCE YOU LOG IN TO THE NEW CATALOG, YOUR READING HISTORY WILL SYNC.



To opt back out, Select **MY BOOKSHELF** and then select **PROFILE**. Check "Keep Reading History" box.

# **RENEWING ITEMS**

Items may be **RENEWED** if your account is in good standing, there are no other holds, and you haven't exceeded the renewal limit. See renewal details for different materials at muld.org/services.

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->	Checkouts 1	Holds 1	Fines and F	ees \$0.00	Profile			
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		A case of the Zaps BOOK	e	Che No	ecked out Date v 29, 2023	Due Date Dec 20, 2023	Renewed 0 time	es

- Log in to your ACCOUNT
- Select MY BOOKSHELF and CHECKOUTS tab
- Select the RENEW button next to the item
- You will receive a message if the renewal is successful or not
- Notice the NEW DUE DATE next to the title

# HOLDS

You can place a **HOLD** on items from any PrairieCat library, then pick up at your home library when it is available.



- Log in to your ACCOUNT
- Search for item **TITLE** and select the tab of the **FORMAT** you want
- Select the PLACE HOLD button next to the item
- Confirm pickup location (pickup location will automatically default to your home library)
- You will see a pop-up "Request Successful" message. Then, you will be contacted as soon as your items is ready for pickup.



### ACCESS MORE THAN 5 MILLION ITEMS FROM HOME OR THE LIBRARY

MARENGO-UNION LIBRARY DISTRICT'S VEGA CATALOG



19714 E. Grant Highway Marengo, IL 60152 815.568.8236 www.muld.org

# **GETTING STARTED**

MU MULD - Your local resource for a 🗙 🕇	
https://muld.org	
favorites 🛛 G Google 🕒 MULD Staff Messag 🛅 Dell	
MULIBRARY DISTRICT	CATALOG - CALENDAR !
Friends of the	Vega Catalog My Account
ACCESS Vega Catalo	g at muld.org

Marengo-Union Library District	English (US)	2 🖻 📕 🔔 Log in to My Account
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# $\ensuremath{\text{LOGIN}}$ with library card number and $\ensuremath{\text{PIN}}$



# **QUICK TIPS**

If you are at a public computer in a library, don't forget to logout before you leave the computer.

Use the Phone Renewal System and call 1-888-542-7259. To use this service you will need your library barcode number and the library barcode of the book you would like to renew.

PrairieCat will search all libraries unless you choose refine results to Marengo-Union Library District.

# SEARCHING

**SEARCH** Marengo-Union Library District's catalog or all libraries in the PrairieCat catalog consortium. You can now borrow materials from over 130 other libraries in Northern Illinois!

← BACK	
QSearch	All 🗸
Q Save Search	Advanced Search
LIMIT YOUR SEARCH Select the dropdown to limit your search to author, subject, series or title.	All All Q Sav Author Subject Series by Date: Title
<b>SORT YOUR SEARCH</b> Sort the search results by relevancy (default), date: newest, date: oldest, or new materials	Sorted by Date: newest Relevancy Date: newest Date: oldest New Materials For Later Uptions

## FIND THE ITEM

Once you find the item you would like, you can select the tab of the format you are looking for



### SAVE THE SEARCH

On the Search Results Page, select Save Search. You can save up to 100 searches. Saved searches remain in your account until you delete them.

### **EXPLORE THE SEARCH**

If you select a title or an author, the catalog displays information about the resource and related items, contributors, and topics that you can also explore.



Secret Garden 
GO TO RESOURCE PAGE
Burnett, Frances Hodgson 
MORE FROM AUTHOR
Published: 1911-2020 English

# **REFINE RESULTS**

Refine a search to narrow the search results

- Select filters from the Refine Results panel such as Format, Age Group, Language, Location (in the library), etc.
- After selecting a filter, select "Apply"
- Select Reset Filters to clear the filters
- Select the lock icon to retain those filters in your next search



# **RESOURCE PAGE**



The Resource page provides details of a resource including: 1 description, 2 availability, 3 location, 4 formats, and 5 publication details.

Scroll down the page to see reading level, about the author, related resources, related people and related topics.