



## **Marengo-Union Library District Board Meeting**

Date: January 23, 2024

Time: 7:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

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### **Call to Order**

The meeting was called to order by Jay Filler at 7:37pm

### **Roll Call**

Trustees Present:	Jay Filler, Shari Kagan, Desiree Sierens, Tom Schermerhorn
Trustees Absent:	Judith Alden, Paul Garcia, David Martin
Staff Present:	Sondra Terry, Kailey Sachs
Public Present:	Hannah Kagan

### **Additional Agenda Items**

None

### **Approval of Minutes**

A motion was made to approve the November 30, 2023 Board Meeting Minutes.

Moved by Desiree, 2<sup>nd</sup> by Shari

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

### **Public Forum**

None

### **Financial Report**

A motion was made to approve the Financial Report.

Moved by Desiree, 2<sup>nd</sup> by Tom

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

## **Vendor's list and new Vendors**

A motion was made to approve the vendor's list, and new vendors.

Discussion: The Library has not received an invoice for the restoration work at this time. Expected cost under \$1,500.

Moved by Shari, 2<sup>nd</sup> by Tom

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

## **Communications**

Peter Byrne, the assistant principal from MCHS was unable to attend the January meeting but plans to attend the February meeting. He is investigating locations for a reunification site, and he believes the Library would be a good option.

## **Library Director's Report**

The Director reported on the water fountain leak and the resulting damage on Saturday, January 13th. All issues were quickly addressed and there are no outstanding issues.

Upcoming personnel changes include a re-hire and an upcoming retirement.

The annual Per Capita grant was submitted.

The Director will continue to attend upcoming directors' meetings.

The Library closed for inclement weather on January 12<sup>th</sup>.

The State Report will be available for review before the February meeting.

Annual Library certification is required by March 31<sup>st</sup>. The use of the general mathematical formula results in an increase of \$28.55.

A motion was made to continue participation in the non-resident card program and to raise the annual fee from \$120.00 to a total of \$125.00.

Moved by Desiree, 2<sup>nd</sup> by Tom

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

The Director will participate in a volunteer response team to help preserve intellectual freedom. The team is part of the [Unite Against Book Bans in Illinois](#) initiative.

## **Standing Committee Reports**

None

## **Old and New Business**

A motion was made to approve the Administrative Succession Plan.

Moved by Desiree, 2<sup>nd</sup> by Tom

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

A motion was made to approve the Web Developer Job Description.

Moved by Shari, 2<sup>nd</sup> by Desiree

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

A motion was made to enter Executive Session to discuss Personnel (5 ILCS 120/2(c)(1).) at 7:55 p.m.

Moved by Desiree, 2<sup>nd</sup> by Shari

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

A motion was made to return to Open Session at 8:10 p.m.

Moved by Desiree, 2<sup>nd</sup> by Tom

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

A motion was made to eliminate the current Computer Technician position.

Moved by Shari, 2<sup>nd</sup> by Desiree

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

A motion was made to terminate a staff member at the Director's discretion.

Moved by Desiree, 2<sup>nd</sup> by Shari

*Yes:* Jay Filler, Shari Kagan, Tom Schermerhorn, Desiree Sierens

*Absent:* Judi Alden, Paul Garcia, David Martin

## **Adjournment**

The meeting was adjourned by Jay Filler at 8:12pm

Respectfully submitted,

Sondra Terry: Library Director