

Marengo-Union Library District Job Description

Title: Youth Services Librarian

Job Type: Full Time

Reports to: Library Director

Supervises: **Youth Service Assistant**

Work Schedule: 40 hours

Pay Rate: \$20.50

Effective Date: March 11, 2024

Primary Responsibilities

- Plans and implements programming for age groups birth to young adult.
- Participates in collection development for youth and young adult materials, by budgeting, selecting, purchasing, and weeding print and e-materials.
- Creates inviting displays and decorations.
- Delivers outreach services to community organizations serving youth.
- Maintains statistics for annual reports.
- Manages Youth Services staff.
- Acts as a member of the Management Team

Qualifications

- Master's in Library Science or equivalent combination of education and experience.
- Experience working with children required.
- Library experience in Youth Services is preferred.
- Proficient with technology.
- Excellent public service skills.
- Spanish language skills are a plus.

Benefits

- Health, Dental, and Vision Plan
- Participation in IMRF
- Vacation, Sick, and Holiday benefits.

Physical Demands

- Works in an indoor office environment, with some outdoor programming.
- Performs various physical duties in and around the Library.
- Lifts and/or moves material up to twenty-five pounds on occasion.
- Travels to meetings, trainings, and outreach opportunities.

Marengo-Union Library District is an EEO employer, valuing equity, diversity, and inclusion.