



Marengo-Union Library District Budget and Appropriation Ordinance Hearing

Date: August 27, 2024

Time: 7:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

Call to Order

The meeting was called to order by Jay Filler at 7:31pm

Roll Call

| | |
|-------------------|--|
| Trustees Present: | Jay Filler, Tom Schermerhorn, David Martin, Desiree Sierens, Paul Garcia & Shari Kagan |
| Trustees Absent: | Judi Alden |
| Staff Present: | Sondra Terry |
| Public Present: | |

Budget and Appropriation Ordinance Hearing

No Discussion.

Adjournment

The meeting was adjourned by Jay Filler at 7:32 pm

Respectfully submitted,

Sondra Terry

Marengo-Union Library District Board Meeting

Date: August 27, 2024

Time: 7:33pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

Call to Order

The meeting was called to order by Jay Filler at 7:34pm

Roll Call

| | |
|-------------------|---|
| Trustees Present: | Shari Kagan, Jay Filler, Desiree Sierens, David Martin, Paul Garcia, Tom Schermerhorn |
| Trustees Absent: | Judi Alden |
| Staff Present: | Sondra Terry |
| Public Present: | |

Additional Agenda Items

None

Approval of Minutes

A motion was made to approve the July 23, 2024 Board Meeting Minutes.

Moved by Desiree, 2nd by Shari

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Paul Garcia, Desiree Sierens

Absent: Judi Alden

Public Forum

None

Financial Report

A motion was made to approve the Financial Report.

Moved by David, 2nd by Paul

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Paul Garcia, Desiree Sierens

Absent: Judi Alden

Vendor's list and new Vendors

A motion was made to approve the vendor's list.

New vendors:

Laura Santowski (MULD Adult Services Librarian)
Elizabeth Brown (MULD Youth Services Librarian)
Lisa Naffziger (Author speaker)
Quality Logo Products (Promotional items for outreach)
Rich's Painting Service, Inc (Front Hallway Work)
CopyExpress (Postcard printing and mailing)

Moved by Tom, 2nd by Desiree

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Paul Garcia, Desiree Sierens

Absent: Judi Alden

Communications

A motion was made to enter Executive Session regarding Personnel (5ILCS 120/2(c)(1)) and Litigation (5ILCS 120/2(c)(11)): 7:41 pm

Moved by Tom, 2nd by Desiree

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Paul Garcia, Desiree Sierens

Absent: Judi Alden

The Board resumed the regular meeting at 7:58 pm

Library Director's Report

- Report on total cost for 10th anniversary event. This estimated amount includes mailings, food, painting, printing and awards will be close to \$3,400. Sondra is still reaching out to replace meeting room carpet.

A motion was made to authorize the director to spend up to a maximum of \$4,000 for carpet replacement in the meeting room.

Moved by Tom, 2nd by Shari

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Paul Garcia, Desiree Sierens

Absent: Judi Alden

- Plans for utilizing the Library as a reunification site for the Marengo Community High School were discussed.
- Special Snoopy themed library cards were purchased. We will be offering these special cards to all NEW patrons during September which was Library Card Sign-Up month.
- The library participated at Riley Family Fun Night, reaching out to parents and students, and issuing cards.
- Checkout statistics for digital materials will be included in future reports.
- Select staff will be attending virtual sessions presented at PrairieCat Users Group (PUG) day on September 26th and 27th.
- Plans for the 10th Anniversary Gala were discussed.

Standing Committee Reports

None

Old and New Business

A motion was made to approve the 2024-2025 Budget and Appropriation.

Moved by Desiree, 2nd by Dave

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Paul Garcia, Desiree Sierens

Absent: Judi Alden

A motion was made to approve the 2024-2025 Truth in Taxation Resolution at 4.99%.

Moved by Desiree, 2nd by Shari

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Desiree Sierens

No: Paul Garcia

Absent: Judi Alden

- The board performed and approved the annual secretary's audit of the minutes.
- The board reviewed proposed placement of a library sign for the building as well as digital street sign options. Sondra will collect pricing for photocell outdoor lighting to present at the next Building Committee meeting.

A motion was made to approve disposal of outdated technological equipment listed on the submitted form, including monitors and PCs.

Moved by Shari, 2nd by Desiree

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Desiree Sierens, Paul Garcia

Absent: Judi Alden

A motion was made to approve use of the Library as an emergency reunification site for the Marengo Community High School.

Moved by Shari, 2nd by Desiree

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Desiree Sierens

No: Paul Garcia

Absent: Judi Alden

A motion was made to approve a budget of \$4,000 for the 10th Anniversary Gala. Designated funds are earmarked for food, awards, publicity, and building repair which includes painting.

Moved by Desiree, 2nd by Shari

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Desiree Sierens, Paul Garcia

Absent: Judi Alden

A motion was made to approve disposal of excess library items listed on the submitted form including damaged chairs, book carts and blu-ray cases.

Moved by Shari, 2nd by Desiree

Yes: Shari Kagan, Tom Schermerhorn, David Martin, Jay Filler, Desiree Sierens, Paul Garcia

Absent: Judi Alden

Adjournment

The meeting was adjourned by Jay Filler at 8:36 pm

Respectfully submitted,

Sondra Terry: Library Director