



Marengo-Union Library District Personnel Committee Meeting

Date: October 3, 2024

Time: 6:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

Call to Order

The meeting was called to order by Paul Garcia (Personnel Committee Chair) at 6:39pm.

Roll Call

Trustees Present:	Jay Filler, Tom Schermerhorn, David Martin, Desiree Sierens, Shari Kagan, Paul Garcia
Trustees Absent:	Judi Alden
Staff Present:	Sondra Terry, Kailey Sachs
Public Present:	None

Business at Hand

The committee met to address a formal grievance submitted to the board by a library staff member. The grievance involved a classification change from Salary Exempt to Hourly and a suspension issue. Additional concerns were raised about alleged questionable behavior of a staff member and clarification on policy was requested.

A motion was made to enter the Executive Session regarding Personnel (5ILCS 120/2(c)(1)) at 7:17pm.

Moved by Jay 2nd by Shari

Yes: Shari Kagan, Paul Garcia, Desiree Sierens, Tom Schermerhorn, David Martin

A motion was made to exit the Executive Session regarding Personnel (5ILCS 120/2(c)(1)) at 7:39 pm.

Moved by Desiree 2nd by Jay

Yes: Shari Kagan, Paul Garcia, Desiree Sierens, Tom Schermerhorn, David Martin

The Director was asked by the board to address the following issues at the next board meeting:

- Payroll and Time Keeping
- HR Contacts
- Employee Handbook
- Job Descriptions

Adjournment

The meeting was adjourned by Paul Garcia at 8:05pm.