



Marengo-Union Library District Board Meeting

Date: January 28, 2024

Time: 7:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

Call to Order

The meeting was called to order by Jay Filler at 7:31pm

Roll Call

Trustees Present:	Desiree Sierens, Tom Schermerhorn, Paul Garcia, Shari Kagan, David Martin, Jay Filler, Judi Alden (Arrived at 7:41 PM)
Trustees Absent:	Judi Alden
Staff Present:	Sondra Terry
Public Present:	Madie Medina

Additional Agenda Items

None

Approval of Minutes

A motion was made to approve the December 3rd, 2024 Board Meeting Minutes.

Moved by Desiree 2nd by Tom

Yes: Shari Kagan, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn

Abstain: Jay Filler

Public Forum

None

Financial Report

A motion was made to approve the Financial Report.

Moved by Dave 2nd by Shari

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn

Vendor's list and New Vendors

A motion was made to approve the vendor's list. New vendors: Joan Davis - Programming

Moved by Judi 2nd by Paul

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn

Communications

None

Library Director's Report

The director presented information on staff raises, elimination of current magazine shelving, and the need for engaging a Lawyer for future consultations

A motion was made to approve legal services with Mark Ritzman of Peregrine, Stime, Newman, Ritzman & Bruckner, Ltd.

Moved by Jay 2nd by Desiree

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn

Abstain: Judi Alden

A motion was made to approve retention of the current Non-Resident Fee of \$125.00 a year.

Moved by Jay 2nd by Desiree

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn, Judi Alden

The Director and the Board reviewed the work proposal submitted by NIR Roof Care. The Director will reach out for additional quotes.

The Director informed the board of the Library's participation in the McHenry based Library Lovers Expedition. This will be the Library's 4th year participating.

Last month, a staff member submitted a FOIA request for a copy of the mediation summary performed by Culture Craft, LLC. The FOIA request has been fulfilled.

Standing Committee Reports

Policy Committee: The Committee has been meeting to review and update the current Employee Handbook and the Library Policy Manual. The Policy Committee submitted rough drafts to board members for review. Board members were encouraged to provide feedback on the drafts through email or at the next scheduled Policy meeting.

A motion was made to accept the Final IGA with LIMRiCC.

Moved by Desiree 2nd by Shari

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn, Judi Alden

A motion was made to approve disposal of broken and excess Library furniture.

Moved by Shari 2nd by Desiree

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn, Judi Alden

The board tabled the authorization of a new credit card for staff use. Monthly spending limits were discussed, ranging from \$100- \$500. The Policy Committee will continue to discuss and submit a proposal to the board at the February meeting.

A motion was made to enter Executive Session regarding Personnel (5ILCS 120/2(c)(1)) at 8:10pm.

Moved by Desiree 2nd by Shari

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn, Judi Alden

A motion was made to exit Executive Session regarding Personnel (5ILCS 120/2(c)(1)) at 8:55pm.

Moved by Judi 2nd by Shari

Yes: Shari Kagan, Jay Filler, David Martin, Paul Garcia, Desiree Sierens, Tom Schermerhorn, Judi Alden

A motion was made to approve a temporary allowance for the Director to work from home one day a week.

Moved by Judi 2nd by Shari

Yes: Shari Kagan, Jay Filler, David Martin, Desiree Sierens, Tom Schermerhorn, Judi Alden

No: Paul Garcia

Adjournment

The meeting was adjourned by Jay Filler at 8:57 pm

Respectfully submitted,

Sondra Terry: Library Director