

# Marengo-Union Library District Board Meeting

Date: March 18, 2025

Time: 7:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

**Call to Order**

The meeting was called to order by Jay Filler at 7:33pm

# Roll Call

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| Trustees Present: | Tom Schermerhorn, Shari Kagan, David Martin, Jay Filler, Judi Alden  |
| Trustees Absent: | Desiree Sierens (Arrived at 8.04) |
| Staff Present:  | Sondra Terry |
| Public Present:  | Susan Szymanski, Crystal Ulen |

**Additional Agenda Items**

None

**Approval of Minutes**

**A motion was made to approve the following Minutes**

* 1. **February 20, 2025 Policy Meeting Minutes**
	2. **February 25, 2025 Board Meeting Minutes**
	3. **February 27, 2025 Building Committee Meeting Minutes**
	4. **March 6, 2025 Special Board Meeting Minutes**
	5. **March 13, 2025 Policy Committee Meeting Minutes**

Moved by Jay, 2nd by Shari

*Yes:*  Shari Kagan, David Martin, Tom Schermerhorn, Jay Filler, Judi Alden

**Public Forum**

None

**Financial Report**

No report

**Vendor’s list and New Vendors**

No report

**Communications**

A patron has been banned from the Library through the end of 2025, due to multiple incidents of misconduct against staff and patrons.

**Library Director’s Report**

The Adult Services, Patron Manager, and Library Clerk positions are open. The temporary Administrative Assistant position has been filled.

The Board President requested that a meeting with the designated Persons-In-Charge be scheduled.

New Library shelving has been installed in the youth area.

The Director presented Beanstack as an option to replace the current reading app ReadSquared.

**Building Committee**

The Director presented building sign options to the board. Selected styles will be submitted to the vendor for updated quotes. Awning styles and other options to improve curb appeal were discussed.

**Personnel Committee**

**A motion was made to accept the applications for unemployment benefits.**

Moved by Shari, 2nd by Judi

*Yes:*  Shari Kagan, David Martin, Tom Schermerhorn, Jay Filler, Judi Alden

**Old and New Business**

**A motion was made to approve the purchase of the Beanstack software.**

Moved by Judi, 2nd by Shari

*Yes:*  Shari Kagan, David Martin, Tom Schermerhorn, Jay Filler, Judi Alden

**A motion was made to approve the General Policy Handbook.**

Moved by Judi, 2nd by Shari

*Yes:*  Shari Kagan, David Martin, Tom Schermerhorn, Jay Filler, Judi Alden

**Desiree Sierens arrived 8:04pm**

**A motion was made to approve the Employee Policy Manual**

Moved by the Policy Committee

*Yes:*  Shari Kagan, David Martin, Tom Schermerhorn, Jay Filler, Judi Alden

# Adjournment

The meeting was adjourned by Jay Filler at 8:07 pm

Respectfully submitted,

Crystal Ulen and Sondra Terry