



Marengo-Union Library District Board Meeting

Date: June 24, 2025

Time: 7:30pm

Location: Marengo-Union Library, 19714 E. Grant Highway, Marengo, IL

Call to Order

The meeting was called to order by Desiree Sierens at 7:37 pm.

Roll Call

Trustees Present:	Judi Alden, Catrina Hill, Shari Kagan, Paul Garcia, Desiree B. Sierens, David B. Martin
Trustees Absent:	Jay Filler
Staff Present:	Sondra Terry, Crystal Ulen, Alex Mateja
Public Present:	Carol Collier

Additional Agenda Items

None

Approval of Minutes

A motion was made to approve the May 27, 2025 Board Meeting Minutes

Moved by Judi, 2nd by Shari

Yes: Shari, Paul, Dave, Judi, Catrina, Desiree

Public Forum

A Marengo resident made a general inquiry as to whether the Library was banning any books. No books are banned. No discussion followed.

Financial Report

A motion was made to approve the Financial Report.

Moved by Dave, 2nd by Judi

Yes: Shari, Paul, Dave, Judi, Catrina, Desiree

Vendor's list and new Vendors

A motion was made to approve new vendor: Chicago Distribution Center
Textbooks were purchased for the library staff for professional development.

Moved by Paul, 2nd by Shari

Yes: Shari, Paul, Dave, Judi, Catrina, Desiree

Communications

A motion was made to approve J Condon's revised entrance proposal

J Condon will communicate with IDOT during entrance construction. The library will need to contact Joe's Place before accepting the proposal, and the changes would benefit both properties.

Friends of the Library – The Friends of The Library scholarship has been funded for future applicants. Bylaws for Friends of the Library and the Library Board may need to be adjusted to protect the scholarship funds. Plaques will be purchased for the scholarship donor.

Library Director's Report

- The onboarding of the new Administrative Assistant and Adult Programming Coordinator is going smoothly.
- Library documentation continues to be prepared, and both Employee policies and Library procedures are being revised.
- The Summer Reading Program is going well.
- Hughes Signs is waiting for our down payment and is in the process of securing the permit for installation.
- The director recommends the audit firm, Lauterbach & Amen, LLP. They are used by other libraries in the area; they also offer accounting services for future planning.

Old and New Business

A motion was made to approve Lauterbach

Moved by Shari, 2nd by Judi

Yes: Shari, Paul, Dave, Judi, Catrina, Desiree

Review of Closed Session Minutes.

A motion was made to keep Executive Session minutes closed.

Moved by Judi, 2nd by Shari

Yes: Shari, Paul, Dave, Judi, Catrina, Desiree

Adjournment

The meeting was adjourned by Desiree Sierens at 7:59 pm

Respectfully submitted,

Crystal Ulen

Library Assistant